

# The Greater Gwent (Torfaen) Pension Fund



administered by Torfaen County Borough Council

# **Deferred Member Estimate Request Form**

Deferred Member request for a retirement estimate of your LGPS pension This form can be filled in electronically

Full Name		
Date of Birth		
Your Home Address		
	Post	Code
Partnership Status	Single	Married
	Civil Partnership	Cohabiting Partner
	Divorce	d/Dissolved Partnership
Job Title		
National Insurance Number		
Telephone Number		
Email Address		

no more than 2 years from the date you send this form to us. **Date estimate to be calculated for** 

You will need to register for My Pension Online so we can send your estimate to you. If you request an estimate within 12 months of a previous request a charge may apply.

### Signing your Estimate Request Form

I confirm I am requesting an estimate from the Greater Gwent (Torfaen) Pension Fund based on the date stated above on this form. I understand the Pension Fund will send my estimate to me electronically through My Pension Online.

Signed

Date

#### **GDPR – Privacy Notice**

The Greater Gwent (Torfaen) Pension Fund is part of Torfaen Council, which is a Data Controller under the General Data Protection Regulations. This means we store, hold and manage your personal data in line with statutory requirements to enable us to provide you with pension administration services. To enable us to carry out our statutory duty, we are required to share your information with certain bodies, but will only do so in limited circumstances. For more information about how we hold your data, who we share it with and what rights you have to request information from the Fund, please visit <a href="https://www.gwentpensionfund.co.uk/media/3748/privacy-notice.pdf">https://www.gwentpensionfund.co.uk/media/3748/privacy-notice.pdf</a>

## Information about your request

- You are a deferred member of the LGPS if you no longer pay contributions into your pension account with us.
- We aim to provide you with your estimate within 21 working days of receiving your estimate request form. This may be longer during periods when the Pension Fund is experiencing high volumes of work.
- We will send your estimate to your My Pension Online account only. It's really simple to sign up on our website <u>www.gwentpensionfund.co.uk</u> Click on the My Pension Online link (at the top of the screen).
- 1. You'll need your National Insurance Number and your Post Code.
- 2. Choose a User Name and Password.
- 3. Answer some security questions. When you've registered we'll post a PIN number to your home address. When you get your PIN number (in about 5 days) you can then login to see your own pension account.
- If you do not have internet access please contact us and let us know and we will send your estimate by post to your home address.
- You are entitled to one free estimate request within a 12-month period or two free estimates if they are for different financial years i.e., April 2022 and April 2023. If you require a further estimate within 12 months of your previous request this may incur a charge at the discretion of the Greater Gwent (Torfaen) Pension Fund.
- If you are an active member you should not fill in this form you should fill in an Estimate Request Form which is available on our website under the Forms and Publications section.
- You should not fill in this form if:
  - You want to take payment of your deferred pension benefits instead fill in a Deferred Pension Payment Request form.
  - If you want your previous employer to pay your deferred benefits due to ill health, you should apply to your previous employers HR department for them to make a decision about early release of your pension due to ill health.
- If you need an estimate for more than 2 year in the future or you have not yet reached your 55<sup>th</sup> birthday we will not be able to provide an estimate of your LGPS pension. You should login to your My Pension Online account and use the online pension calculator.

### Sending your estimate request form to us

Please return this form by:

- Uploading it to your My Pension Online account; or
- Emailing it to pensions@torfaen.gov.uk; or
- Posting it to:

The Greater Gwent (Torfaen) Pension Fund Torfaen County Borough Council Civic Centre, Pontypool, Torfaen NP4 6YB