|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **LGPS Pension Tracing Request Form** | | | | | | | | | | | | |
| **Tracing any pension benefits you may hold with this Pension Fund** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **About You** | | | | | | | | | | | | |
| **Name** | |  | | | | | | | | | |  |
|  | | | | | | | | | | | | |
| **Previous Names (if any)** | |  | | | | | | | | | |  |
|  | | | | | | | | | | | | |
| **Date of Birth** | |  | | | |  | | | | | | |
|  | | | | | | | | | | | | |
| **National Insurance Number** | |  | | | | | | | |  | | |
|  | | | | | | | | | | | | |
| **Home Address** | |  | | | | | | | | | |  |
|  | |  | | | | | | | | | |  |
|  | |  | | | | | | | | | |  |
|  | | | | | | | | | | | | |
| **Telephone Number** | |  | | | | |  | | | | | |
|  | | | | | | | | | | | | |
| **Email Address** | |  | | | | | | | | | |  |
|  | | | | | | | | | | | | |
| **Dates of Employment** | | | **From** |  | | | | **to** | | |  |  |
|  | | | | | | | | | | | | |
| **Name of Employer** | |  | | | | | | | | | |  |
|  | | | | | | | | | | | | |
| **Job Title** | |  | | | | | | | | | |  |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Signing your LGPS Pension Tracing Request Form** | | | | | | | | | | | |  |
| * *We will undertake a search of our pension archives to see if we can locate a pension record for you. We will write to you within 6 weeks of the date we receive your request to let you know the outcome of the search.* | | | | | | | | | | | |  |
| **Signed** |  | | | | **Date** | | | |  | | |  |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Please send your LGPS Pension Tracing Request Form to:** | | | | | | | | | | | |  |
|  | | | | | | | | | | | | |
|  | Scan and email it to pensions@torfaen.gov.uk;  or post it to:  The Greater Gwent (Torfaen) Pension Fund  Torfaen County Borough Council  Civic Centre, Pontypool, Torfaen, Gwent NP4 6YB | | | | | | | | | | |  |
|  |  |
|  |  |
|  | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **GDPR – Privacy Notice**  *The Greater Gwent (Torfaen) Pension Fund is part of Torfaen Council, which is a Data Controller under the General Data Protection Regulations. This means we store, hold and manage your personal data in line with statutory requirements to enable us to provide you with pension administration services. To enable us to carry out our statutory duty, we are required to share your information with certain bodies, but will only do so in limited circumstances. For more information about how we hold your data, who we share it with and what rights you have to request information from the Fund, please visit https://www.gwentpensionfund.co.uk/media/3748/privacy-notice.pdf* | | | | | | | | | | | | |

**V1.0 17102019**